



Stakeholder day agenda

Date: Tuesday 18th September 2018

Time: 9.30am-3pm

Venue: 580 Squadron drill room, Maindy Barracks, Cardiff, CF14 3YE

Chair: Millie Taylor (All Wales Project Officer for Service Children in Education)

Attendees:

Name	Job title	Organisations
Maj Amy Peltor	Community Liaison Officer	160th Infantry Brigade and Headquarters Wales
Andrew Malcolm	Senior Education Officer	DCYP
Andy Williams	SO2 Military Civilian Integration	Headquarters 160th Infantry Brigade and Headquarters Wales
Ann-Marie Wilson	MOD Liaison Officer	Priory Church in Wales Primary School
Anthony Metcalfe		The Royal British Legion
Aysha Ismail	Specialist Teacher Advisory Support (ALN)	Caerphilly County Borough Council
Catherine Tovey	MoD Coordinator	Llantwit Major School
Cerys Gage	Senior Manager for the AF Community	Welsh Government
Claire Pugh	Senior Teacher	Priory Church in Wales Primary School
Dani Robertson	Covenant Manager	RAF Families Federation
Cllr David Jenkins	Executive Board member for Resources	Caerphilly County Borough Council
Cllr David Meredith	Chairman of Council	Powys County Council
Denise Inger	Chief Executive Director	SNAP Cymru
Dylan Williams	Leader of Learning for the Pupil Development Grant	ERW
Elaine Boorman	Marketing & Development	Reading Force
Eleri Griffiths	School Admissions Officer	Blaenau Gwent
Esther Lewis	Achievement Team Leader	Newport City Council
Grace Halfpenny	Regional Armed Forces Covenant Liaison Officer	Neath Port Talbot CBC, City & County of Swansea and Bridgend CBC
Helen Griffiths	Team Leader Admissions & Access	Merthyr Tydfil County Borough Council
Holly Roberts	Administrative Assistant	WLGA

Jacqui Sharples	Policy Manager, Supporting Achievement	Welsh Government Education Department
Jane Williams	Director of Operations and Families Engagement	Naval FF
Jason Hurford	RCT HM Forces Engagement Support Officer	Rhondda Cynon Taff County Borough Council
Joe Skidmore	Community & Partnership Development Lead	Monmouthshire County Borough Council
John Symmons	Transition Officer	160th Infantry Brigade and Headquarters Wales
Jon-Paul Guy	Headteacher	Llanfair Primary School
Joseph Lewis	Welsh Language and Equalities Project Officer	Newport City Council
Julian Hopkins	Headteacher	Mount Street Junior School
Kathryn Worwood	Admission and Transfer Manager	Torfaen County Borough Council
Kay Reynolds	MoD keyworker	Prendergast CP School
Kayleigh Lewis	School Admissions Admin	Blaenau Gwent
Kelsea O'Brien	Veteran Advice Mentor	Cardiff County Borough Council
Colonel Lance Patterson		Headquarters 160th Infantry Brigade and Headquarters Wales
Laura Poole	Education Scrutiny & Commissioning Officer	Newport City Council
Leah Burnett	Learning Support Officer	Brecon High School
Lisa Adams	Senior Education Welfare Officer	Blaenau Gwent County Borough Council
Lisa Gostling	HIVE Information Support Officer MOD St Athan	Army Welfare Service (AWS)
Lisa Rawlings	Regional Armed Forces Covenant Liaison Officer	
Louise Muteham	CSWC development officer	Central South Consortium
Cllr Mark Spencer	Armed Forces Champion	Newport City Council
Millie Taylor	All Wales Project Officer	SSCE Cymru
Nicola Cornwall	Team Leader – Education, Employment and Training	Youth Engagement and Participation Service, RCTCBC
Nicola Dance	Senior Policy and Partnership Officer	Newport City Council
Paula Rowe	Military Kids Club Project Coordinator	The Royal British Legion
Peter Evans		Welsh Government
Cllr Peter Rees	Cabinet Member for Education	Neath Port Talbot County Borough Council
Philip Dent	Director	Service Children's Progression Alliance
Rod Francis	Headteacher	Cyfarthfa High School
Ross Hall	USW's Armed Forces Champion	University of South Wales
Sam Mawhinney	Logistics & Access Officer	Vale of Glamorgan
Shan Kenchington	Headteacher	Mount Street Infants
Shelley Elgin	Recovery Manager	Help for heroes
Simon John	Community Support Senior Development Worker Wales	Army Welfare Service (AWS)

Susan Lloyd	ALNCo	Kymin View Primary
Tim Opie	Lifelong Learning Policy Officer (Youth)	WLGA
Tracey Pead	Additional Learning Needs Transformation Lead	

Apologies from:

Name	Job title	Organisations
Annabel Ingram	Regional Manager North	Army Families Federation (AFF)
Becky Sims	Challenge Adviser (Inclusion)	EAS
Charmian Hickman		Armed Forces Education Trust
Claire Gardner	Education Transformation Manager	Blaenau Gwent
Courtney Vircavs	Principal Admissions Officer	Cardiff Council
Debbie Hartevelde	Managing Director	Education Achievement Services (EAS) for South East Wales
Debbie Lewis	Senior Lead for Teaching and learning Experiences	Central South Consortium
Donna McCartney	Parent Support Officer	CEAS
CLlr Ellen ap Gwynn		Ceredigion County Council
Helen Lewis	School Admissions Officer	Neath Port Talbot County Borough Council
Janette Williams	AFLO	
Jeff Maddison	Armed Forces Covenant Liaison Officer	Rhondda Cynon Taff County Borough Council
Jilly Carrell	Education and Childcare Specialist	AFF
CLlr Myfanwy Alexander	Cabinet Member for Learning & Welsh Language	Powys County Council
Paul Glaze	Chief Executive	CWVYS
CLlr Philippa Marsden	Education Cabinet Member	Caerphilly County Borough Council
Rachel Morgan	Policy Officer - Community Safety	WLGA
CLlr Rosemarie Harris		Powys County Borough Council
Ruth Hitchings	Band of Brothers & Band of Sisters Coordinator for Wales	Help for heroes
Sarah Bonwick	Senior School Organisation and Admissions Manager	Welsh Government
Stephen John	Schools Cadet Expansion Officer	Reserve Forces and Cadets Association for Wales
Tania Nicholson		Welsh Government Education Department

9.30am - Tea and coffee available

10.00am - Welcome from SSCE
Introductions from delegates

UPDATES

- 10.15am** - SSCE Cymru update (Millie Taylor)
- 10.25am** - RBL update (Anthony Metcalfe)
- 10.30am** - SCiP update (Philip Dent)
- 10.35am** - Families Federations updates (Dani Robertson, Jane Williams)
- 10.45am** - SNAP Cymru update (Denise Inger)
- 10.50am** - Reading Force (Elaine Boorman)
- 10.55am** - Army Welfare Service (Simon John)
- 11.00am** - ALN transformation update (Tracey Pead)
- 11.10am** - Armed Forces Covenant Liaison Officer updates (Lisa Rawlings)

DISCUSSION TOPICS

1. Wellbeing and mental health support for Service children
2. Data gathering on Service children in Wales
3. Service children's progression
4. Regional Education Armed Forces Liaison Officers
5. SSCE Cymru awareness raising and research ideas
6. Service children champions.

DISCUSSION SCHEDULE

See below for details of which discussion group you will be in for each session

- 11.20am** - Discussion group 1
- 12.00pm** - Discussion 1 feedback to group and action setting
- 12.15pm** - Lunch
- 1.00pm** - Discussion group 2
- 1.40pm** - Discussion 2 feedback to group and action setting
- 1.55am** - Discussion group 3
- 2.35pm** - Discussion 3 feedback to group and action setting
- 2.50pm** - Any other business
Set date for next stakeholder day and suggest discussion topics
- 3pm** - Finish.

Afternoon discussion groups:

FACILITATOR

Name	Group 1	Group 2	Group 3
Maj Amy Peltor	5 SC Champ...	6 Data...	
Andrew Malcolm	3 Data...	3 Regional...	5 Awareness...
Andy Williams	5 SC Champ...	1 Wellbeing...	4 Regional...
Ann-Marie Wilson	2 Wellbeing...	4 SC Prog...	4 Regional...
Anthony Metcalfe	5 SC Champ...	3 Regional...	5 Awareness...
Aysha Ismail	4 Data...	3 Regional...	6 Awareness...
Catherine Tovey	2 Wellbeing...	4 SC Prog...	6 Awareness...
Cerys Gage	6 Regional...	5 Data...	1 SCP Prog...
Claire Pugh	2 Wellbeing...	4 SC Prog...	4 Regional...
Dani Robertson	4 Data...	1 Wellbeing...	3 SC Champ...
Cllr David Jenkins	4 Data...	3 Regional...	6 Awareness...
Cllr David Meredith	5 SC Champ...	3 Regional...	5 Awareness...
Denise Inger	4 Data...	3 Regional...	3 SC Champ...
Dylan Williams	1 Wellbeing...	6 Data...	5 Awareness...
Elaine Boorman	6 Regional...	5 Data...	5 Awareness...
Eleri Griffiths	4 Data...	2 Wellbeing...	6 Awareness...
Esther Lewis	2 Wellbeing...	6 Data...	2 Regional...
Grace Halfpenny	6 Regional...	4 SC Prog...	6 Awareness...
Helen Griffiths	1 Wellbeing...	6 Data...	4 Regional...
Jacqui Sharples	3 Data...	4 SC Prog...	4 Regional...
Jane Williams	6 Regional...	2 Wellbeing...	5 Awareness...
Jason Hurford	5 SC Champ...	1 Wellbeing...	2 Regional...
Joe Skidmore	5 SC Champ...	2 Wellbeing...	2 Regional...
John Symmons	5 SC Champ...	2 Wellbeing...	5 Awareness...
Jon-Paul Guy	1 Wellbeing...	4 SC Prog...	4 Regional...
Joseph Lewis	6 Regional...	5 Data...	3 SC Champ...
Julian Hopkins	2 Wellbeing...	6 Data...	3 SC Champ...
Kathryn Worwood	6 Regional...	5 Data...	3 SC Champ...
Kay Reynolds	5 SC Champ...	2 Wellbeing...	1 SCP Prog...
Kayleigh Lewis	4 Data...	2 Wellbeing...	6 Awareness...
Kelsea O'Brien	4 Data...	3 Regional...	6 Awareness...
Laura Poole	3 Data...	2 Wellbeing...	4 Regional...
Leah Burnett	6 Regional...	1 Wellbeing...	1 SCP Prog...
Lisa Adams	2 Wellbeing...	6 Data...	5 Awareness...
Lisa Gostling	3 Data...	2 Wellbeing...	1 SCP Prog...
Lisa Rawlings	1 Wellbeing...	5 Data...	2 Regional...
Louise Muteham	6 Regional...	5 Data...	3 SC Champ...
Cllr Mark Spencer	1 Wellbeing...	5 Data...	4 Regional...
Nicola Cornwall	2 Wellbeing...	5 Data...	1 SCP Prog...
Nicola Dance		1 Wellbeing...	4 Regional...
Paula Rowe	1 Wellbeing...	6 Data...	3 SC Champ...
Peter Evans	4 Data...	3 Regional...	6 Awareness...

Cllr Peter Rees	3 Data...	4 SC Prog...	2 Regional...
Philip Dent	3 Data...	4 SC Prog...	5 Awareness...
Rod Francis	3 Data...	1 Wellbeing...	3 SC Champ...
Ross Hall	5 SC Champ...	3 Regional...	1 SCP Prog...
Sam Mawhinney	2 Wellbeing...	5 Data...	2 Regional...
Shan Kenchington	3 Data...	2 Wellbeing...	2 Regional...
Shelley Elgin	4 Data...	1 Wellbeing...	1 SCP Prog...
Simon John	1 Wellbeing...	6 Data...	2 Regional...
Susan Lloyd	3 Data...	1 Wellbeing...	4 Regional...
Tracey Pead	6 Regional...	2 Wellbeing...	1 SCP Prog...

Discussion 1	Topic									
Group 1	1. Wellbeing and mental health support for Service children	Dylan W	Helen G	Jon-Paul G	Lisa R	Paula R	Cllr Mark S	Simon J	Esther L	
Group 2	1. Wellbeing and mental health support for Service children	Catherine T	Esther L	Lisa A	Nicola C	Sam M	Julian H	Claire P	Ann-Marie W	
Group 3	2. Data gathering on Service children in Wales	Andrew M	Cllr Peter R	Jacqui S	Lisa G	Philip Dent	Susan L	Shan K	Rod F	Laura P
Group 4	2. Data gathering on Service children in Wales	Aysha I	Cllr David J	Dani R	Denise I	Peter E	Shelley E	Kelsea O	Eleri G	Kayleigh L
Group 5	6. 'Service children champions'	Cllr David M	Jason H	Joe S	Maj Amy P	Andy W	Anthony M	John S	Kay R	Ross H
Group 6	4. Regional Education Armed Forces Liaison Officers	Louise M	Elaine B	Grace H	Jane W	Leah B	Tracey P	Cerys G	Joseph L	Kathryn W

Discussion 2	Topic									
Group 1	1. Wellbeing and mental health support for Service children	Dani R	Jason H	Leah B	Susan L	Shelley E	Andy W	Rod F	Nicola D	
Group 2	1. Wellbeing and mental health support for Service children	Jane W	Joe S	Lisa G	Shan K	Tracey P	Eleri G	Kay R	Laura P	John S
Group 3	4. Regional Education Armed Forces Liaison Officers	Andrew M	Aysha I	Cllr David J	Cllr David M	Denise I	Peter E	Anthony M	Kelsea O	Ross H
Group 4	3. Service children's progression	Philip Dent	Catherine T	Cllr Peter R	Grace H	Jacqui S	Jon-Paul G	Claire P	Ann-Marie W	
Group 5	2. Data gathering on Service children in Wales	Louise M	Elaine B	Lisa R	Nicola C	Sam M	Cllr Mark S	Cerys G	Joseph L	Kathryn W
Group 6	2. Data gathering on Service children in Wales	Dylan W	Helen G	Lisa A	Maj Amy P	Paula R	Julian H	Esther L	Simon J	

Discussion 3	Topic									
Group 1	3. Service children's progression	Leah B	Lisa G	Nicola C	Shelley E	Tracey P	Cerys G	Kay R	Ross H	
Group 2	4. Regional Education Armed Forces Liaison Officers	Cllr Peter R	Jason H	Joe S	Lisa R	Sam M	Shan K	Simon J	Esther L	
Group 3	6. 'Service children champions'	Dani R	Louise M	Denise I	Paula R	Julian H	Joseph L	Rod F	Kathryn W	
Group 4	4. Regional Education Armed Forces Liaison Officers	Helen G	Jacqui S	Jon-Paul G	Susan L	Cllr Mark S	Andy W	Claire P	Ann-Mari	Laura P
Group 5	5. SSCE Cymru awareness raising and research ideas	Andrew M	Cllr David M	Dylan W	Elaine B	Jane W	Lisa A	Philip Dent	Anthony	John S
Group 6	5. SSCE Cymru awareness raising and research ideas	Aysha I	Catherine T	Cllr David J	Grace H	Peter E	Eleri G	Kelsea O	Kayleigh L	